

Kealakehe Elementary School Community Council Notes  
 August 17, 2016  
 4:00 pm  
 KES Conference Room

In Attendance:

- \*Community: Paul Sopoaga, Director of Affordable Housing; Marsha Eckert, former KES parent; Toni Symons, Ulu Wini Program Director;
- \*Non Certificated: Pohai Kirkland, KES Parent and Community Involver; Ruth Kudo, Educational Assistant; Theresa Jokiel, Garden Teacher;
- \*Administration: Nancy Matsukawa, Principal; Janice Blaber, Vice Principal
- \*Parent: Drake Neff, Parent
- \*Certificated: Toni Reynolds, Teacher
- \*Guests: Kai McBride, Child and Family Services

Agenda Items	Discussion/Dialogue
Facilitator: Nancy Matsukawa Recorder: Janice Blaber, Toni Reynolds Thank you to KC Texeira (educational assistant) for refreshments	
Welcome and Introductions	Many community members
Guest - Kai McBride of Child and Family Services	<ul style="list-style-type: none"> <li>-new to Hawaii, from NYC</li> <li>From Child and Family Services</li> <li>-provides specialized home therapy (multi-systemic therapy) with 12-17 year olds</li> <li>-get referrals from Family Court or Dept of Health; works closely with caregivers to help with relational family dynamics, school, etc</li> <li>-help to keep everybody safe</li> <li>-if anyone who is in need of this kind of help, just fill out a form</li> </ul>
Review the school's vision and mission statement	<ul style="list-style-type: none"> <li>-a couple of years ago, this was revised</li> <li>-focuses on serving the whole child a balanced education</li> <li>-we measure all that we do and what we plan to do against the vision and mission</li> </ul>
Review history of the School Community Council (SCC) and its mission and role of SCC	<ul style="list-style-type: none"> <li>-mandated by state law</li> <li>-membership is made of from school stakeholders - parents, administration, certificated, non-certificated, community</li> <li>-shared bylaws which were amended a year ago</li> <li>-SCC oversees academic and financial plan</li> <li>-SCC interviews the candidates for school's principalship</li> <li>-former member shared positive experience of being on SCC</li> <li>-reviewed timeline checklist of SCC</li> </ul>
Duties of SCC	<ul style="list-style-type: none"> <li>SCC does self-assessment at end of year</li> <li>-SCC also responsible for evaluating Principal (end of year)</li> </ul>

<p>Western Association of Schools and Colleges (WASC)</p>	<ul style="list-style-type: none"> <li>-Kealakehe Elementary School will be visited by WASC team in Feb 2017</li> <li>-overview of what this means for our school: review of data and creation of a self-analysis</li> <li>-SCC will sit with WASC coordinator to go over WASC prompts</li> <li>-SCC does self-assessment at end of year</li> </ul>
<p>Next Steps from last year's SCC self-evaluation</p>	<p>Review of previous year's SCC self-evaluation-</p> <p>Highlights: recruit &amp; elect SCC members (more from community)</p> <ul style="list-style-type: none"> <li>-Develop team guidelines &amp; establish decision-making guidelines</li> <li>-Promote community involvement (encourage new members!)</li> <li>-Review the ACADEMIC PLAN quarterly</li> <li>-Share more data (final testing results, what they mean, overview of student data &amp; next steps)</li> <li>-Get/share different sources of education data (ESEA, Common Core, etc) and discuss implications of these measures.</li> </ul>
<p>Review of May 12th minutes</p>	<ul style="list-style-type: none"> <li>-review &amp; approval of previous (May) minutes (w/minor editing-item 'f' needed inserting: "She will '<b>share</b>' findings once they are consolidated")</li> <li>*Discussion of electronic communications (text, email, web page, etc)</li> <li>Pohai working on parent phone tree (direct communications w/family)</li> <li>-May 12 minutes accepted as amended</li> </ul>
<p>SCC Meeting planning</p>	<ul style="list-style-type: none"> <li>-SCC meetings will beheld on 3rd Thursday, 4:00-5:30 or 6:00 pm</li> <li>-Kai McBride will be a community member</li> </ul>
<p>Agenda for Sept. Meeting (Sept. 15th @ 4:00)</p>	<ul style="list-style-type: none"> <li>-Election of officers; review of meeting dates; finish orientation issues (SCC handbook, AC/FIN plan; prepare for Community Meeting #1)</li> </ul>
<p>Review of Meeting</p>	<p>How we worked together to meet goals: all shared out their experiences &amp; backgrounds; all were taking part in discussion.</p>