

Kealakehe Elementary School  
School Community Council  
Aug. 22<sup>rd</sup>, 2019

I. Introductions

Attending: Nancy Matsukawa (admin.); Mike McClosky (admin); Therese Jokiel (staff); Robert Sprague (community), Carriel Lyman (staff), Pohai Kirkland (PCNC), BJ Fujihara (community/parent), Michelle Romo (community), Bruce Stern (community), Toni Reynolds (teacher)

II. Review duties of SCC- discussion/review of (a) bylaws and our vision and mission. (see attachment—KES School Community Council By-Laws), also review specific (b) roles & responsibilities of SCC members. (review the school's academic and financial plan)

(3) Election of officers for 2019-2020- Chairperson & Secretary election- discussion of possibly sharing the duties of facilitator. \*Carriel and Bob volunteered to co-chair, with Bruce as vice-chair.—Approved unanimously. Secretary duties can be shared. (Jeanne Hart and/or Toni Reynolds)

(4) Dates and Times of future meetings- Group agrees to scheduling meetings on the 3<sup>rd</sup> Thurs of each month at 3:30

Meeting Dates: 9/12; 10/10, 11/21; 12/12, 12/19, 1/16, 2/20, 3/12, 4/23, 5/21

III. Review/ adoption of minutes (from May 16<sup>th</sup>, 2019)

IV. Old Business—discussion of self-assessment documents (*see notes from 5/16/19 SCC minutes*). Bruce shares his ideas about encouraging more parent involvement; discussion of ways to ramp up parent involvement in SCC (especially getting more local families, and ELL parents/families involved.) Or perhaps we can hold one of our meetings at the nearby Ulu Wini housing? (like the “Eat and Read”)

Also discussion of Air conditioning plan for the school. (There is an AC plan for our school—ask office to see it.) Perhaps we can discuss this at future SCC meetings?

V. New Business

a. Mid-Term WASC visit—WASC review people will be visiting our school again this year. (March 11-13) \*\*Perhaps we can invite the WASC team to our SCC meeting?

b. First Literacy Night- Sept. 25<sup>th</sup> 4:00- 6:00. \*\*Other scheduled events: Health & Wellness Night-- Nov., 13<sup>th</sup>; Arts and Culture Night- Feb. 19<sup>th</sup>; STEM Night-- April 1<sup>st</sup>. Discussion of how to get more families to attend (and get parents to attend SCC meetings)

c. Lower Parking Lot—still waiting to open—need signs installed and also a drainage issue (water backing up due to construction/paving of the lot.) Until the issue of who is responsible for the drainage problem, they cannot open it.

VI. Review of meeting—how well did we do? What can we do to improve our meeting next time?

VII. Next Meeting-- Sept. 12<sup>th</sup>; 3:30 in school Library

AGENDA: \*Review of By-laws

\* Literacy Night- SCC tasks for this night; and planning for recruiting parents to SCC

\*AC/FIN –review/share (need more user friendly)