



## **KES Arrival and Dismissal Procedures**

### **Arrivals:..**

- A. Breakfast will be served from 7:15- 7:45 and is free.
- B. Cafeteria will open at 7:00 am for car riders if needed. They will remain in the cafe until 7:35 for morning recess.
- C. We will have adults up front to help parents and students. Our current safety guidelines do not let parents walk their students to class at this time.
- D. Walkers can walk straight to the classroom at 7:50
- E. Students can enter campus through different entry points. If they arrive prior to 7:35, they **MUST** go to the cafeteria.
- F. If at all possible, please do not come earlier than 7:50
- G. Early Walkers will go to the cafeteria if arrive before 7:35
- H. Bus riders will be arriving from 7:15-7:25. Please go straight to the cafeteria.
- I. Morning recess will be from 7:35-7:50 am.

### **Departures:**

- A. Busses will leave campus at 2:00 pm
- B. Teachers will walk the younger grades to the bus
- C. Car riders will be held in the cafe until busses leave.
- D. Parents/guardians will not be allowed on campus until busses leave.(car riders)
- E. Car riders will be available for pick-up after bus departure.